

**HISTORIC PRESERVATION COMMISSION  
MINUTES  
JANUARY 4, 2017**

1. **CALL TO ORDER** – Cain called the meeting to order at 4:00 p.m.

2. **ROLL CALL**

Members Present: Cain, Dowell, R. Johnson and Petersen  
Absent: M. Johnson, Madsen and Roth  
Staff: Brown, Gibbons and Jura

M. Johnson arrived at 4:06 p.m.

3. **ADOPTION OF AGENDA**

Motion made by Petersen, second by R. Johnson to adopt the agenda as written. Motion carried by unanimous voice vote.

4. **APPROVAL OF MINUTES – OCTOBER 5, 2016 MEETING**

Motion by Petersen, second by Dowell to approve the minutes as written. Motion carried by unanimous voice vote.

5. **PUBLIC HEARING** - (*Refer to the taped recording of these proceedings for the official verbatim minutes*).

A. CASE #HP-17-001: Public hearing on the request of Palm Beach Vapors for exterior design review, relative to signage at 142 West Broadway, located in the 100 Block of the West Broadway Historic District.

The following member of the public spoke in favor of the request:

John Avey, 139 Happy Hollow Boulevard, Council Bluffs, IA 51503 explained that his business, Palm Beach Vapors, is relocating from 1505 West Broadway to 142 West Broadway. Avey then stated his request is to attach a 4'x 8' (32 square foot) internally illuminated sign to the front building façade of the subject property to advertise his business. Avey clarified for the Commission that the proposed sign is the same one used at this current business location. Avey further discussed how the sign will attach to the building and then answered questions from the Commission.

No one from the public spoke in opposition of the request.

Brown stated that the Commission has approved internally illuminated signs on other properties located in the 100 Block of the West Broadway Historic District.

The Commission asked questions and then discussed the case request.

Motion by Petersen, second by R. Johnson to approve the proposed exterior modifications, relative to signage, and to issue a Certificate of Appropriateness for 142 West Broadway, located in the 100 Block of the West Broadway Historic District.

VOTE: AYE – Cain, Dowell, M. Johnson, R. Johnson and Petersen. NAY – None. ABSTAIN – None. ABSENT – Madsen and Roth. Motion carried.

**6. OTHER BUSINESS**

- A. Other Items of Interest – Brown presented the 2016 Certified Local Government (CLG) Annual Report to the Commission. Brown asked the Commission if they had any comments or questions about the information stated in the report.

The Commission provided staff comments about membership reappointment dates, mailing addresses and training sessions stated in the report.

Brown replied that staff would update the report accordingly and then submit it to the Mayor's Office for signature approval and to the State Historic Preservation Office (SHPO).

Motion by M. Johnson, second by Dowell to forward the report for the Mayor's signature, and to submit the report to the State Historic Preservation Office. Motion carried by unanimous voice vote.

- 7. ADJOURNMENT** – Cain adjourned the meeting at 4:24 P.M.