



## BAYLISS PARK RENTAL AGREEMENT

(712) 328-4650

[www.cbparcsandrec.org](http://www.cbparcsandrec.org)

fax (712) 322-3021

All rental agreement terms must be met before this form will be processed. Applications must be submitted at least two (2) weeks prior to event.

Renter's Name: \_\_\_\_\_ Renter's Organization (if applicable): \_\_\_\_\_

Renter's Full Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Date of Rental: \_\_\_\_\_ Time of Rental: \_\_\_\_\_ Location: \_\_\_\_\_

Rental fees and restrictions include but are not limited to the following:

<b>Fees:</b>	<i>Park (non-performance area) with or without electricity</i>	<i>\$ 50.00/two hours</i>
	<i>Performance area</i>	<i>\$100.00/two hours</i>
	<i>Performance area with sound system</i>	<i>\$150.00/two hours</i>
	<i>Performance area with sound system, microphone, stand and key</i>	<i>\$250.00/two hours</i>
	<i>(\$100 will be refunded when microphone, stand and key is returned).</i>	

Fees are **non-refundable** (except microphone deposit).

If additional services are required beyond what is listed above (port-a-pots, trash removal, etc.), additional charges will apply.

Parks and Recreation reserves the right to request a refundable security deposit in addition to the above fees. Proof of insurance may also be required.

Rental periods are **two** hours. Additional charges will be applicable for longer durations.

Rental hours are Monday through Sunday, 7:00 a.m. – 11:00 p.m.

Rentals will be approved on a first-come, first-serve basis.

The sound system is designed for use as a basic PA only. Electrical access is 110 volts. Electrical availability may vary (for example, there will be no availability during Winterfest).

Alcohol is not allowed in the Park.



*Iowa Smokefree Air Act (7/1/08). Includes seating, vending, performance areas, etc.*

Any and all decorations must be set up and removed within the rental time frame. Only free-standing decorations are permitted. No decorations shall be attached to any park structures (pavilion, fountain, benches, etc.). No permanent decorations are allowed.

The Renter accepts full responsibility and agrees to be liable for any and all damage to the Bayliss Park Performance Area during the duration of the rental period.

The Park will remain open to the public throughout the duration of the rental. This Agreement applies only to specific area being used by the Renter.

Renter must apply to the Health Department (712-328-4666) if food or beverages will be served.

If the services of other departments are required (security, street closings, etc.) a Special Event Request Form will also be required (available from the City Clerk's office: (712-328-4616). Additional fees may apply. Forms must be submitted a minimum of two weeks in advance.

The City of Council Bluffs reserves the right to refuse rental to any individual or group that does not comply with city regulations.

*Please check all of the following that will be used:* \_\_\_\_\_ Performance Area

\_\_\_\_\_ Park (non-Performance Area) (Please specify location) \_\_\_\_\_ Electricity

\_\_\_\_\_ Sound system \_\_\_\_\_ Tables (provided by Renter) \_\_\_\_\_ Chairs (provided by Renter)

*Approximate number of attendees (including performers and spectators):* \_\_\_\_\_

**INDEMNIFICATION**

To the fullest extent permitted by Law, the Renter shall indemnify and hold harmless the City of Council Bluffs, their agents, and employees from and against all claims, damages, losses, and expenses, including but not limited to attorney's fees arising out of or resulting from the rental of the mobile stage, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefore, and (2) is caused in whole or in part by any negligent act or omission of the Renter, anyone directly or indirectly employed by the Renter, or anyone for whose acts the Renter may be liable.

This agreement confirms the terms and conditions to which the Renter agrees to rent a portion of Bayliss Park provided by the City of Council Bluffs through the Council Bluffs Parks, Recreation, and Public Property Department.

Full payment is due with this agreement. Cash and credit cards may only be accepted in person.

Payable by check to: City of Council Bluffs – Parks, Recreation, and Public Property  
209 Pearl Street  
Council Bluffs, IA 51503

\_\_\_\_\_  
Renter's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
City of Council Bluffs

\_\_\_\_\_  
Date